

## How to enable the Mail to option in Google Chrome

1. Open Chrome
2. Go to <https://chrome.google.com/webstore/category/extensions>
3. In the search box type in Mailto (notice it is all one word)
4. Click on the yellow mailto icon
5. Click on the blue Add to Chrome Icon
6. Click Add extension
7. Select Gmail
8. Close window
9. Once you login to your gmail account you will be all setup to select any Email address in Chrome